



Family Building Blocks

COOK

OPEN UNTIL FILLED

CLASSIFICATION: Non Exempt

WORK SCHEDULE: Regular, Part Time/20 hr/wk, M-F

SALARY: TBD

LOCATION: Helen's Place, 180 18th St. SE, Salem, OR 97301

PRIMARY PURPOSE

Prepare nutritious meals and snacks for infants, toddlers, preschool children, and parents at Helen's Place. Prepare meals using approved menu and in accordance with established standards of nutrition, health, and sanitation. Comply with all USDA CACFP Food Program Guidelines.

MINIMUM EDUCATION AND EXPERIENCE

- Six months experience preparing meals and managing kitchen operations and equipment
- Demonstrated experience with basic computer skills, including use of the internet and email

PREFERRED EDUCATION AND EXPERIENCE

- High school graduate or equivalent
- Experience cooking for young children
- Experience managing a commercial kitchen
- Experience with USDA CACFP Food Program standards

HOW TO APPLY

Please provide questions, resume, cover letter, and education documents to htorres@familybuildingblocks.org.

Employment offer is contingent upon completion of a Oregon Child Care Division Central Background registry and fingerprinting, review of an acceptable driving record, and a negative drug screening.

Family Building Blocks also provides an excellent benefits package, which includes medical, dental, and vision coverage. Other benefits also include generous PTO/holidays as well as voluntary life and disability insurance, and 401K after one year.

Family Building Blocks is an affirmative action/EEO employer. Believing that diversity contributes to program excellence and to mutual respect and understanding, FBB is committed to recruiting and retaining diversity in our Board and staff. We seek applicants who bring varied experiences, perspectives and backgrounds.